UNDER 18 STUDENT – PARENT/LEGAL GUARDIAN CONSENT FORM

The [Department of Home Affairs](https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/welfare-arrangements-students-under-18) requires students under the age of 18 to have appropriate accommodation and welfare arrangements while studying in Australia. It is a condition of a Student Visa that these arrangements be maintained until the student turns 18. Failure to do so can result in visa cancellation.

Students who are under the age of 18 are required to provide details of their parent or legal guardian, regardless of the welfare arrangement option chosen.

For students under the age of 18, their parent or legal guardian must also give consent to their offer acceptance. This form must be completed and returned as part of the acceptance process.

## Accommodation and Welfare Arrangement

Tick one of the options below:

**Option A -** Student stays in an accommodation and welfare arrangement approved by UWA College. *The parent or legal guardian or authorised agent must make the necessary arrangements by contacting a caregiver company.*

[ ]  I have chosen Option A and will inform UWA College that approved accommodation and welfare arrangements are in place. Details provided below.

**Option B –** Student stays in an accommodation and welfare arrangement approved by the Department of Home Affairs.

[ ]  I have chosen Option B and my child will live in Perth, WA with me or a Department of Home Affairs approved relative until they turn 18. Details provided below.

## Student Details

**Family name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Given names** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date of birth** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Student ID** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Course** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Course start date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Passport number** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Nationality** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Parent/Legal Guardian Details

**Family name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Given names** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Relationship to student** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date of birth** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Suburb/City/State/Country** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Postcode \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email address** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Telephone/Mobile** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Information for Parents / Legal Guardians of International Students Under the age of 18

# The University of Western Australia College welcomes international students, including students aged 17 when commencing their studies. This document contains information of how we care for students aged under 18 as well as the responsibility of a student, parents or guardians of the child.

# SUMMARY OF UWA UNDER 18 GUARDIANSHIP PROCESS

 Step 1: Ensure student meets the age requirements for their preferred course. Students must be no younger than 17 years of age at the time they are due to commence their studies at UWA College.

 Step 2: Apply for and receive a full or conditional offer from UWA College.

 Step 3: In order for a student visa to be granted, all welfare and accommodation guidelines must be met, as required by the [Department of Home Affairs.](https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/welfare-arrangements-students-under-18)

 Step 4: There are two options:

 Complete the [Parent/Legal Guardian Consent Form](https://www.uwa.edu.au/study/international-students/moving-to-perth/student-visas/international-students-under-18),selecting welfare and accommodation Option A or Option B.

 **Option A** - Student stays in an accommodation and welfare arrangement approved by UWA College. Each student must have an arrangement with an approved carergiver service and a confirmed place in an approved residential college or homestay. UWA will issue a 'Confirmation of Appropriate Accommodation and Welfare' letter (CAAW), together with your 'Confirmation of Enrolment' (CoE) which are used for an application for a student visa. It is important that students who are under 18 do not arrive in Australia before the date nominated by the University on their CAAW confirmation letter (unless accompanied by a parent), as this can result in their visa being cancelled.

1. Parents or guardians should contact a UWA College-approved accommodation provider to arrange a confirmed accommodation place.
2. UWA College [approved accommodation providers](https://www.uwa.edu.au/study/international-students/moving-to-perth/student-visas/international-students-under-18) are:
* University Hall
* St Catherine's College
* St Georges College
* Trinity Residential College
* St Thomas More College
* Homestay – Talk About Tours

The University’s approved welfare provider/caregiver is [ISA Student Advocates](https://www.studentguardians.com/contact.php)

 *Note: Confirmation of Appropriate Accommodation and Welfare (CAAW)* ***is*** *required for this option.*

**Option B** - Student stays in an accommodation and welfare arrangement approved by the [Department of Home Affairs.](https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/welfare-arrangements-students-under-18)

 *Note: With this option, a Confirmation of Appropriate Accommodation and Welfare (CAAW) is not required.*

Step 5: Submit the Parent/Legal Guardian Consent form to UWA College, along with other supporting documents as requested.

 Step 6: Once accommodation and welfare confirmation, all relevant documents and payments have been received, a Confirmation of Enrolment (CoE) and Confirmation of Appropriate Accommodation and Welfare (CAAW) where appropriate, will be issued to the student. This will be sent via email .

 Step 7: Ensure student has completed all pre-arrival requirements, has important contact details and is ready for enrolment and orientation.

**Students with Confirmation of Appropriate Accommodation and Welfare (CAAW) Arrangements – Terms and Conditions**

These terms and conditions apply to under 18 international students who hold a CAAW with UWA and UWA College approved accommodation and welfare arrangements.

**Student Visa Requirements**

1. Student will not be permitted to enter Australia before the nominated start date on the CAAW form (unless accompanied by a parent) and must leave Australia on or before the nominated end date on the CAAW form.
2. Student must update UWA College of an Australian residential address, Australian phone number and emergency contact details within seven days of arrival in Australia.
3. Student must not change accommodation and welfare arrangement without written approval from their parent/legal guardian and UWA College, otherwise your enrolment may be terminated.
* Approval for any requests to change accommodation or welfare arrangements is not automatic. UWA College may decline to approve any change in arrangements, if this is determined to be in the best interest of the student.
* Once approval is granted, UWA College will notify Department of Home Affairs about the changes.
1. Student must meet their visa conditions while studying and living in Australia, or their visa may be cancelled, and they may have to leave Australia.
2. Student must remain enrolled in the course or transfer to another course with the approval of UWA College.
3. Student must maintain satisfactory progress for each semester / trimester. If their results do not meet the course requirements, the University is required to report to the Department of Home Affairs and their visa may be cancelled.
4. Student must maintain a minimum of 80% attendance at UWA College. If the student attendance drops below 80%, the University is required to report to the Department of Home Affairs and their visa may be cancelled.
5. Student must return home if there is a large gap between their courses. Any gap of two months of more would normally require the student to return to their home country. Student must seek immediate advice from UWA College if the gap is two months or more.

**UWA College requirements**

1. Student must provide their flight details to Student Services one week prior to their arrival.
2. Upon arrival in Australia, student must immediately contact the Welfare Provider/caregiver Service.
3. Student must attend every meeting that their Welfare caregiver schedules for them and respond promptly to their caregiver’s requests.
4. Student must attend compulsory orientation activities.
5. If a student is unable to attend orientation, a valid reason is required to apply for a late enrolment. To request a late enrolment, the student should contact the Student Services by email: uwacollege@uwa.edu.au and provide their ID number, full name, course, expected arrival date and reason for late enrolment.
6. If there are any issues or concerns, student must raise them with their caregiver and/or UWA College Student Services to seek assistance and advice.
7. If student is absent from class for any reason, they must notify their caregiver and UWA College.
8. If student is absent from accommodation and university without UWA College permission, UWA College may implement its missing student procedures.
9. Student must attend all U18 meetings with UWA College Student Services.
10. Student is required to use the [Safe Student App](https://www.studentguardians.com/safe_student_app.php) provided by the Welfare Provider. The App is for the students to contact emergency services directly if an emergency arises.  The student can nominate three contacts to be simultaneously notified when they activate the App.
11. Student must only take a paid job when permission is granted by UWA College and parent or legal guardian.
12. Student must abide by Australian law.
13. Student is not permitted to purchase or consume alcohol, cigarettes or enter licensed premises unless under supervision of a responsible adult, and only for the purpose of having a meal.
14. Student must not put themselves at risk by;
	1. Undertaking driving lessons without prior permission from a parent or legal guardian. If permission to learn to drive is granted student must seek a recognised instructor that is approved by your caregiver.
	2. Be alone on the streets after dark.

**UWA accommodation requirements**

1. Student is required to return every day to their approved accommodation prior to curfew.
2. If, for any reason student will be late and will return to accommodation after curfew, student must contact their welfare caregiver and advise them and request them to contact the accommodation provider.
3. The accommodation provider or homestay host will inform the caregiver if student returns to the accommodation after curfew.
4. Student who breaches curfew can expect to be given a warning letter and asked to agree to a behavioural contract. If student continues to breach curfew, they may be suspended or excluded by UWA College and reported to the Department of Home Affairs for breach of their visa.
5. Student must not have visitors in their room without the permission of the homestay host.
6. Student must get permission from UWA College before they will be allowed to be absent overnight or longer from their accommodation.

**Declarations**

I understand and accept that

[ ]  1. The information provided above is correct and acknowledged

[ ]  2. I’m responsible for informing University of Western Australia College of any change to my contact details

[ ]  3. If my child refuses or fails to comply with any of these Terms and Conditions, it may lead to exclusion from the University in accordance with their respective exclusion rules.

Student’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent / Legal Guardian ’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_