

UNDER-18 POLICY

Introduction

City St George's, University of London International Study Centre (CSG ISC) treats all students, regardless of age on entry, as independent, mature individuals. Applicants who are under the age of 18 should be aware that they are applying to study in an adult environment and there may be some limitations for them whilst studying and living in the UK under the age of 18.

City St George's, University of London International Study Centre provides a study environment for adults; nearly all students are over the age of 18 and they have the freedom and responsibilities of adults. However, people under the age of 18 are classified as children under English law and therefore City St George's, University of London International Study Centre has a responsibility to ensure it provides additional support to these students. Once a student turns 18, this policy will no longer apply. At this point, the student will become solely responsible with regard to all matters.

This policy should be read in conjunction City St George's, University of London International Study Centre Safeguarding Policy.

Parental Consent and Responsibilities

Whilst City St George's, University of London International Study Centre will aim to support you whilst a student, we do not take parental responsibility for you.

City St George's, University of London International Study Centre does not act in loco parentis (assuming parental responsibility) in relation to students under the age of 18 and is not able to take on the usual rights, responsibilities and authority which parents or guardians have. Parents/ legal guardians retain legal responsibility even if they are not living in the UK.

If a student is under 18 whilst studying on a full-time programme, they will be required to provide parental consent during application and contact information for a UK-based guardian.

As an international applicant, it is likely a visa will be required to study in the UK. The University and City St George's, University of London International Study Centre must comply with all regulations set by the UK Visa and Immigration service via the Home Office. Parents and legal guardians must therefore ensure suitable care arrangements are in place for their children under the age of 18 who will study in the UK whilst on a City St George's, University of London's license. All consent forms must be completed prior to Registration. As a student who is under the age of 18 cannot enter into legal contracts, City St George's, University of London International Study Centre requires a student's parents/ legal guardian to honour all obligations under any contracts that the student enters into with City St George's, University of London

INTO CITY, UNIVERSITY OF LONDON
102 MIDDLESEX STREET
LONDON
E1 7EZ
UNITED KINGDOM

T +44 (0)20 3752 2200
F +44 (0)20 7247 9246
E into@city.ac.uk
W intostudy.com/city

International Study Centre prior to their 18th birthday (for example, tuition payments and accommodation tenancy agreements).

City St George's, University of London International Study Centre would request parents/ legal guardians to be the named contact in case of a medical emergency. If parents/legal guardians have any concerns about the student at any point in their programme, please contact [City St George's, University of London International Study Centre](#) directly for support. A student must proactively inform [City St George's, University of London International Study Centre](#) of any up-to-date Next of Kin contact details throughout their time on programme.

Accommodation

Under-18 students may live in professionally managed Purpose-Built Student Accommodation (PBSA). A guidance document is available to applicants which provides recommended minimum requirements, including distance from each centre: <https://www.intostudy.com/en/under18s>

Important: Not all PBSAs permit under-18 occupancy. Students must ensure the chosen provider accepts under-18 residents.

Guardianship Requirement (PBSA)

All under-18 students living in PBSA must have an AEGIS-accredited UK-based guardianship service in place for the full duration that they are under the age of 18.

Living with a Close Family Relative in the UK

Under 18 students may live with a close family relative in the UK, provided that the relative:

- Is over the age of 21
- Should have immigration permission which permits them to be UK based for the period the student is under 18
- Lives within a reasonable distance of the study location
- Meets the UKVI definition of a "close family relative":
 - Grandparent
 - Step-parent
 - Aunt or uncle (parent's sibling)
 - Brother or sister

The relative must be formally nominated by the student's parent/guardian as the student's UK guardian. The parent/legal guardian will be asked to complete a form as part of the student's application process that will nominate the relative as the UK guardian.

A guidance document with more information is available: <https://www.intostudy.com/en/under18s>

Students living with a close family relative do not need to additionally have an AEGIS-approved UK based guardianship service in place.

Accommodation Not Permitted Under-18 students may not live in:

- Private rented accommodation
- Shared houses
- Lodgings
- Informal arrangements with friends

This applies even if other students reside in the property.

When Guardianship is Mandatory

Guardianship is always required:

- For all under 18 students living in PBSA
- Be in place to confirm their place on the course
- Be valid for the entire period the student remains under 18
- Students will not be permitted to enrol unless guardianship is confirmed where required.

Failure to comply with this requirement may result in:

- Refusal of enrolment
- Withdrawal of sponsorship
- Withdrawal of offer

Approved Guardianship Providers

INTO has partnered with an AEGIS-accredited UK based guardianship organisation to provide the INTO Guardianship Package. The INTO Guardianship Package will be added to the student's account if selected and invoiced accordingly.

Students may choose request to use an alternative AEGIS accredited UK based guardianship provider. The guardianship must cover the entire period the students is under 18.

When a Student Turns 18

Once a student turns 18:

- Guardianship requirements cease automatically
- If the student has the INTO Guardianship Package, the guardianship service will conclude at the end of the contracted term.
- Accommodation restrictions under this policy no longer apply, however students remain bound by their accommodation contract terms and cannot exit contracts early solely due to turning 18.

Review and Safeguarding Oversight City St George's, University of London, International Study Centre reserves the right to:

- Review accommodation choices and make recommendations based on minimum safeguarding expectations.
- Reject accommodation arrangements that do not comply with the Under 18 Policy
- Require evidence of guardianship or living arrangements, and take appropriate action as required.

This policy reflects City St George's, University of London International Study Centre commitment to student welfare, safeguarding, and alignment with pathway sector best practice.

Further information for students under the age of 18 can be found at

<https://www.intostudy.com/en/under18s>

Student Support Services Staff

All City, St George's, University of London International Study Centre students will have access to the [Student Support Services team](#). The team provide information, advice and guidance for a range of student needs, whether these are administrative, [wellbeing](#) or [visa-related](#).

Within the team, there is a dedicated member of staff for under 18 students. They will arrange a one-to-one meeting with all under 18 students during their first two weeks of study to see how they are settling in and answer questions that may arise.

Personal Tutor

All City St George's, University of London International Study Centre students are assigned a Personal Tutor at the beginning of the academic year. Students will receive their Personal Tutor contact information during their first week of studies. Personal tutors are available to discuss and support with any issues which might arise.

Attendance

City St George's, University of London International Study Centre requires all students to attend all classes, on time and participate positively. If an under 18 student persistently misses classes, they will be given a formal warning and their parents and agent will be notified. All students must maintain a high percentage of attendance. Should attendance fall below the expected threshold, this can impact a student's visa and could result in withdrawal from programme.

Whether a student is under 18 or over 18, on a study visa or holds a UK passport, all City St George's, University of London International Study Centre students are required to attend their classes throughout the duration of the programme.

In addition to the standard attendance, under 18s will be subject to the following monitoring procedures:

1. Daily attendance checks.
2. If an under 18 student misses their class, they will be immediately contacted on their UK mobile number by a member of staff.
3. If contact cannot be made, a search will be instigated. This may involve contacting parents and agent regarding their unexplained absence.

Updating your Personal Details

All students must inform the Student Support Services Team at the Welcome Desk if their personal information changed; UK contact telephone number, Next of Kin, residential address or email address. The Centre will update their records accordingly.

Finance

All students are expected to manage their own expenses and monthly budget. Members of the Student Support Services Team will be able to assist students in opening a bank account in the UK.

Alcohol and Cigarettes

In the UK, it is illegal for alcohol or cigarettes to be sold to anyone under the age of 18.

There are also age restrictions for several other goods and services in the UK. Under 18 students are not able to buy solvents, gas lighter refills and any age restricted items (such as computer games). There is also restricted entrance to films with an 18 certificate, and to nightclubs and bars.

Driving in the UK

There are very strict regulations in place for international students who wish to drive in the UK. If it is necessary for a student to drive, please see www.dvla.gov.uk for further detailed information.

Medical Services

If a student is studying at City St George's, University of London International Study Centre on a course lasting for 6 months or longer, they are entitled to receive medical care under the National Health Service (NHS). They will need to register with a Medical Centre near their accommodation. NHS doctors are called General Practitioners (GPs). It is important that students inform their GP of any medical conditions they have and provide them with medical evidence if available. The Student Support Services Team will be able to provide students with details of local GPs and how to register with them for treatment and support.

If a student is studying at City St George's, University of London International Study Centre for less than 6 months, they will be able to get medical treatment from a medical centre. However, they will have to pay for treatment in the first instance and then they may be able to reclaim the cost from their insurance.

Please note that all students are expected to give their own consent for medical treatment and their wishes will be respected by medical staff.

City St George's, University of London International Study Centre will not administer medication or supervise the taking of medication. If a student is unable to take care of themselves, City St George's, University of London International Study Centre is likely to contact parents/ legal guardian, but will try to take a student's wishes into account where practicable. If in unfortunate circumstances a student is deemed to be unfit to make their own decision, for example, if they are unconscious, the hospital and the doctor will follow formal procedures and contact next of kin.

Dental Services

There is a charge for dental treatment; however, it may be possible to reclaim the charge for emergency dental work from your insurance. Students should refer to their individual insurance policy for details.

Emergency Support

City St George's, University of London International Study Centre is not a crisis or emergency service. If there is an immediate concern about your safety or of someone you know, you should contact the crisis and emergency services listed below in the first instance:

- If urgent care is required call 999 using your mobile and ask for the relevant service (health, police, fire service).
- Contact your GP (NHS doctor) to book an emergency appointment for any health or wellbeing related condition.
- Call the Samaritans on 116 123
- Visit your nearest Accident and Emergency (A+E) Hospital which you can find [here](#)
- Contact Wisdom via the app as shown to you during induction and during your one-to-one meetings with our City St George's, University of London International Study Centre Wellbeing Team.
- For a list of other helplines, text and in-person support services please visit City's [support services page](#).

City St George's, University of London International Study Centre provides access to an out-of-hours service called Wisdom. The Wisdom support line is a separate service offered to students of City St George's, University of London International Study Centre. Wisdom provides a confidential 24/7 support service.

The information you discuss with their helpline-support-workers is not routinely provided to City St George's, University of London International Study Centre unless your health, wellbeing or welfare is judged to be at imminent risk.

In these circumstances and where the Wisdom support worker thinks a student requires additional support, they will seek the student's consent to share their name and information about their concerns with the Student Support Services Wellbeing Team and City St George's, University of London International Study Centre so that they can provide further help. In some circumstances where the student is not able to provide consent or where they refuse consent, Wisdom may still decide to share relevant information with City St George's, University of London International Study Centre where it is necessary to protect the student or another person's vital interests. This approach is consistent with City St George's, University of London International Study Centre Terms and Conditions which are signed up to at registration.

City St George's, University of London International Study Centre provides a 24-hour arrival phone number for all students who have prebooked an airport taxi transfer or who require emergency advice and guidance on arrival to the UK. The number is +44(0)7850 930 394. Please note that this number should only be used for emergencies and not for general enquiries.

During the first week of your induction, students will sign and confirm that they have received the Under 18s Handbook, including the Under 18 Policy.

Policy last updated June 2025