

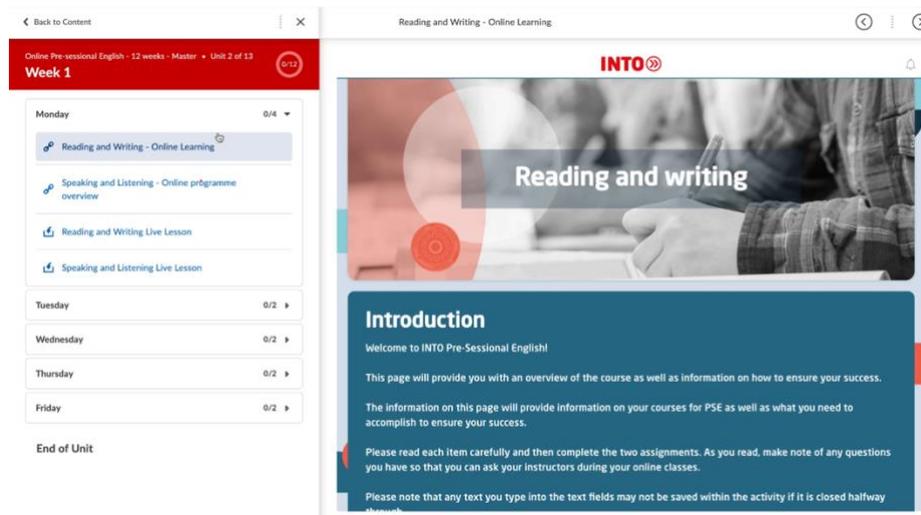


eLearning Activity Completion - Teacher version

eLearning Activity Completion

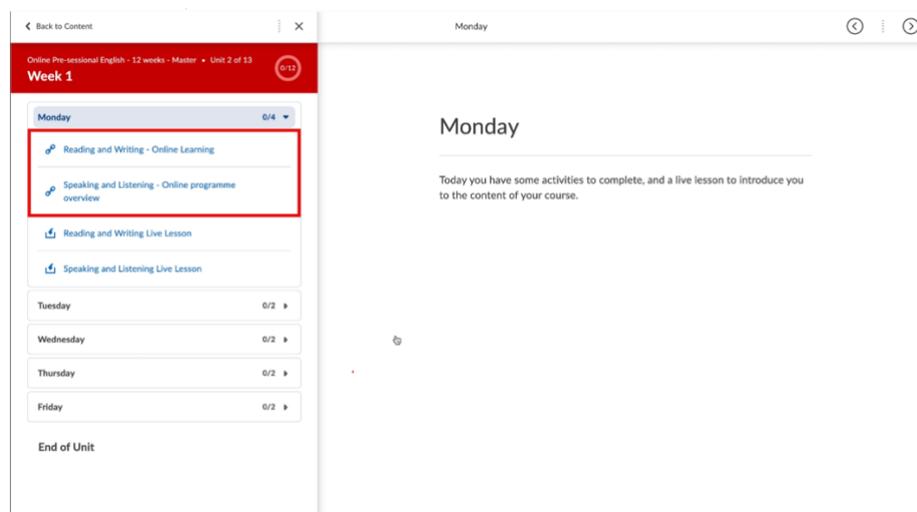
Introduction

Hi and welcome to your online English course. Within this video I am going to talk you through how students will complete their elearning activities on the course and how you can track their progress.



The screenshot shows a web interface for the 'Reading and Writing - Online Learning' page. On the left, there is a navigation menu for 'Week 1' with a progress indicator of 0/4. The menu items are: 'Reading and Writing - Online Learning' (highlighted), 'Speaking and Listening - Online programme overview', 'Reading and Writing Live Lesson', and 'Speaking and Listening Live Lesson'. Below this, there are sections for 'Tuesday', 'Wednesday', 'Thursday', and 'Friday', each with a progress indicator of 0/2. At the bottom of the menu is 'End of Unit'. The main content area on the right features the INTO logo at the top, a large image of a person writing, and the title 'Reading and writing'. Below the image is an 'Introduction' section with the following text: 'Welcome to INTO Pre-Sessional English! This page will provide you with an overview of the course as well as information on how to ensure your success. The information on this page will provide information on your courses for PSE as well as what you need to accomplish to ensure your success. Please read each item carefully and then complete the two assignments. As you read, make note of any questions you have so that you can ask your instructors during your online classes. Please note that any text you type into the text fields may not be saved within the activity if it is closed halfway through.'

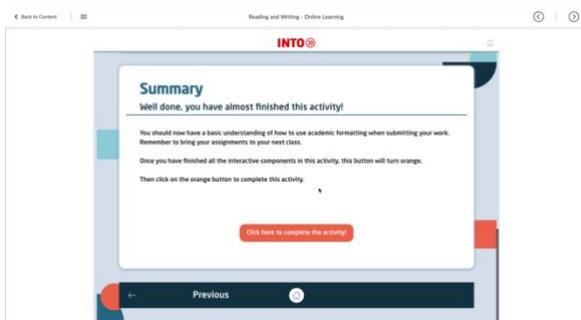
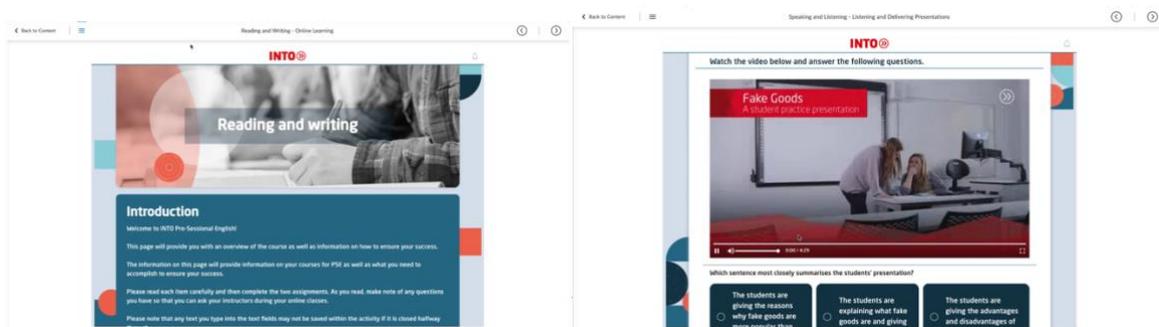
Every day students will have a number of elearning activities which they will need to complete before and after their live lessons.



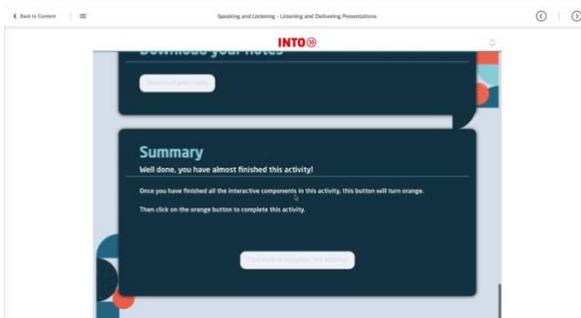
The screenshot shows the 'Monday' page in the course interface. The left navigation menu is identical to the previous screenshot, with 'Reading and Writing - Online Learning' highlighted and enclosed in a red box. The main content area on the right is titled 'Monday' and contains the text: 'Today you have some activities to complete, and a live lesson to introduce you to the content of your course.'

Elearning activities and how students will complete them

Elearning activities are made up of a number of components which they will need to complete to progress in their course. The topics and tasks in the activities will link to the content within live lessons. This includes reading text, answering questions, watching videos, listening to audio and more.

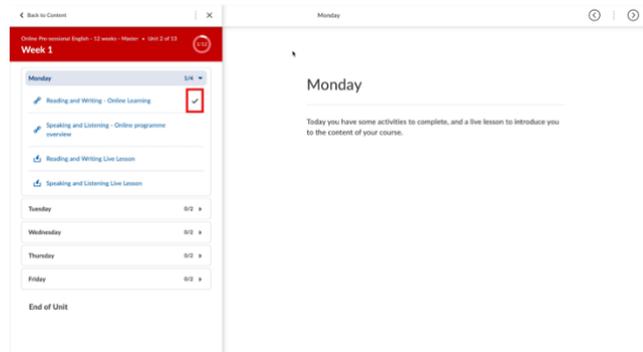


Once the student has reached the end of their activity they will need to click on the orange button to record their completion.



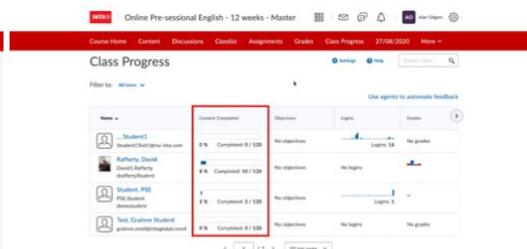
The button will be unclickable until they have completed a sufficient amount of the components in the activity. If they reach the end of the activity and the button is showing as grey, this means they have missed something and will need to go back through and complete more of the questions or interactive elements.

Once they have completed an elearning activity by clicking the button, a tick will show up next to the activity on their content page. This will help students to keep track of their progress.

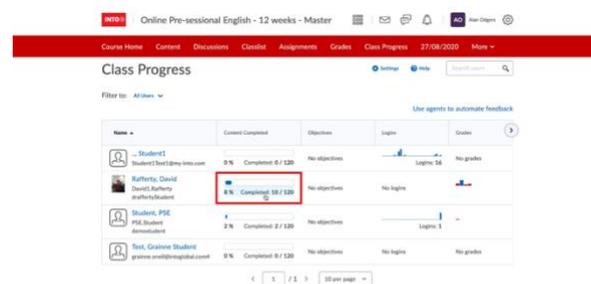


Checking your students' progress

As a teacher you can check on a student's progress by clicking on the class progress option in the course header menu. On this page you can see an overview of all your students on the course and what percentage of their activities have been completed.

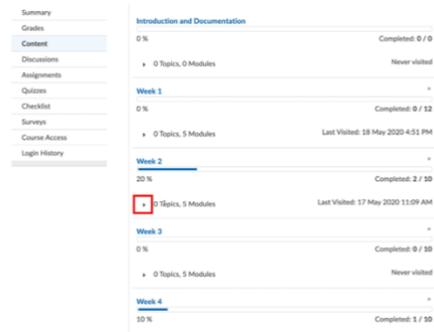


The percentage is based on all the content which is currently unhidden and available to them in the course content area. You can expand this data by clicking on the individual student completion percentages.





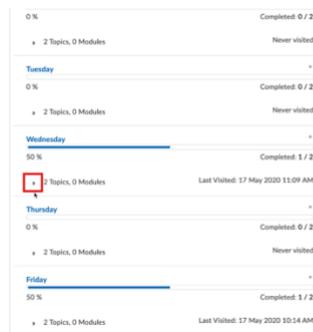
Here you will see a unit or week breakdown



The screenshot shows a course navigation menu on the left with options: Summary, Grades, Content (highlighted), Discussions, Assignments, Quizzes, Checklist, Surveys, Course Access, and Login History. To the right is a table titled 'Introduction and Documentation' with columns for completion percentage, progress, and last visited time.

Section	Completion	Last Visited
Introduction and Documentation	0%	Completed: 0 / 0
Week 1	0%	Completed: 0 / 12
Week 2	20%	Completed: 2 / 10
Week 3	0%	Completed: 0 / 10
Week 4	10%	Completed: 1 / 10

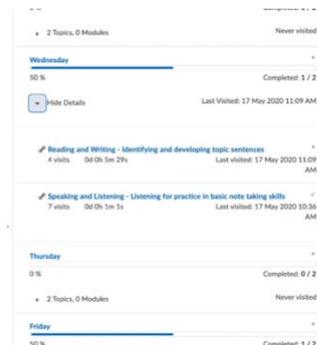
you can click the expand arrow to open up the day overview



The screenshot shows a table with columns for completion percentage, progress, and last visited time, broken down by day of the week.

Day	Completion	Last Visited
Tuesday	0%	Completed: 0 / 2
Wednesday	50%	Completed: 1 / 2
Thursday	0%	Completed: 0 / 2
Friday	50%	Completed: 1 / 2

and expand this to see the individual activities.



The screenshot shows expanded details for Wednesday, including a 'Hide Details' button and two activity entries:

- Reading and Writing - Identifying and developing topic sentences**: 4 visits, 0h 5m 29s, Last visited: 17 May 2020 11:09 AM
- Speaking and Listening - Listening for practice in basic note taking skills**: 7 visits, 0h 1m 1s, Last visited: 17 May 2020 10:56 AM

If you require any more assistance with creating your course site, please email telhelp@intoglobal.com