eLearning Activity Completion
Introduction

Welcome to your online English course. Within this video I am going to talk you through how to complete your online activities. This will help support your live lessons at INTO.

Every day you will have a number of elearning activities which you will need to complete before and after your live lessons.

In this document we will explain how to open your activities and how to ensure they are marked as complete within the Brightspace platform.

Opening an activity

Every day you will have a number of elearning activities which you will need to complete before and after your live lessons.

The below screen shot highlights 2 elearning activities for Monday of Week 1.
If you select an activity it will appear within the right-hand pane on your screen, as shown below.

To close the course structure menu, click the X in the top right of the menu. The activity will now appear full screen.
Contents of the activity

Elearning activities are made up of a number of different interactive components, you will need to work through these to complete the activity.

The topics and tasks in the activities will link to the content within your live lessons. This includes reading text, answering questions, watching videos, listening to audio and more.

Tasks

Your task

Please complete this before your online Speaking and Listening class tomorrow and download your responses at the end of the activity.

1. What is your name and where are you from (home country and city or region)?

Type your response here then click Save

Save

2. What fun activities (hobbies) are you interested in?

Type your response here then click Save

Save

3. What degree are you pursuing?

Type your response here then click Save

Save
Watch the video below and answer the following questions.

Which sentence most closely summarises the students' presentation?

- The students are giving the reasons why fake goods are more popular.
- The students are explaining what fake goods are and giving examples.
- The students are giving the advantages and disadvantages of buying fake goods.

Audio

The lecturer asks you to write down a phrase. Do this as you listen.

Answer the question below:

Complete the sentence the lecturer asks you to write down:

Words they ___ speech.

2 attempts remaining
Questions

Before you answer a question the Submit button will be greyed out.

Upon completing the question, the submit button will then be highlighted in orange. When you click the button you will be presented with feedback and that component will be marked as complete.
When completing a question, it will show if will allow for multiple attempts.

It is important to note that you will need complete every element within the activity that requires interaction for it to be marked as complete.
Activity completion

If you have completed all the components within the activity, you will see the orange button at the end of the Summary. You will need to click this in order for the activity to be marked complete within Brightspace.

You will be presented with the following pop-up and you will need to close by using the Close button in this box.
However, if any of the components are not complete the button will be greyed out and you will need to revisit the activity to complete anything you missed.

In Brightspace the activity will be checked off, as shown below.
Monday

Today you have some activities to complete, and a live lesson to introduce you to the content of your course.
Thank you for reading this document and we hope you enjoy your studies with INTO.

If you require any more assistance with creating your course site, please email telhelp@intoglobal.com